Lewes Yacht Club Sailing Program -EMERGENCY ACTION/RESPONSE PLAN

In the event of an emergency or incident, the FIRST RESPONDER will:

1. GET HELP… FIRE: Get people and staff out of the area **Call 911**
   INJURY: Provide immediate first aid Call 911

INCIDENT:
Robbery, obnoxious customer, collision (boat/car), trespasser, stolen property/boat
Call Police at (302) 645-6264
For less serious incidents (i.e. Coast Guard/Harbor Police stop, private boat unaccounted for, etc.)
Contact Marina supervisor at (302) 645-8525

LOST RENTAL, SAILING SCHOOL OR REGATTA BOAT:
* Make sure all boats are accounted for at closing time.
* Scan for boats before dusk (should be in sight one hour before closing) and take a VHF radio.
* Have the WaterFront/Rental Person monitor channel 68

If boat cannot be found, call Lewes Fire/Rescue Department at (302) 645-6556

2. THEN CALL or Notify in this order:
   1.) Sailing Director – Matt Bower 2.) Sailing Chair – Steve Nieblas 3.) Commodore – Charlie Baker

3. Accidents, injuries, and incidents MUST be reported in writing as soon as possible after their occurrence to the Sailing Director. Reports will be submitted no later than the day of the shift following the incident.

LYC Sailing Program Accident Report on file in Regatta Room. To be included:
ACCIDENT/INCIDENT PROCEDURE FLOW CHART
Accident/Incident
Is someone injured? Yes ____ No ____
Remove from danger. Check equipment for damage.
Report incident to Sailing Program Director.
Fill out incident report immediately and give to Sailing Program Director.
Is medical attention needed? Yes ____ No ____

Fill out accident report, Sailing Director will review, clarify as needed and immediately notify:
Sailing Chair – Steve Nieblas Commodore – Charlie Baker
For water injuries:
Sailing Director, Instructors, Junior Instructors, WaterFront/Rental Persons, or Race Committee persons:
* Utilize Red Cross First Aid/CPR Training to assess severity of injury and implement action plan
* Make a decision to utilize support chase boat, go shore directly or to the LYC Marina
* Notify shore persons for assistance. Utilize VHF radio, cell phone or as last resort a messenger.
  - Ask to call 911
  - Ask for physical assistance/support
  - Specify where you will transporting injured person
* If ambulance, Fire Dept. or Police are required, the first responder will take charge and assign a person to meet will meet emergency personnel at entrance.

Once ashore: Sailing Program Director meets ambulance, Fire Dept. or Police with medical forms.

Once all is secure. Sailing Director &/or Sailing Chair will debrief LYC rescuer & LYC rescue team.