



Long Beach Marine Bureau Guest Policy

Guest end ties/slips are available in the marinas up to 15 days per calendar month. A maximum of two guest reservations per vessel may be made each calendar month. Established guest mooring rates may change; please reference the current fee schedule for rates.

Vessels must be currently registered and have current insurance with a minimum of \$300,000 liability coverage. The reservation must be in the registered owner's name, or in the name of an authorized captain or operator.

Guest reservations are not finalized until paperwork and payment are received by the marina office. Credit card or cash payments are accepted. Guests who wish to extend their stay beyond the original reservation must contact the marina office to confirm availability and to pay no later than 12:00 PM (check out time) of the departure day. Failure to make such arrangements are classified as "overstays" which are subject to an additional fee. The guest assumes responsibility for any charges, fees, or defaults associated with their stay. Payment for reservations made in advance and cancelled can be refunded, except for one day of rental, which will be retained as an administrative fee.

Parking for two vehicles in the marina is available to guests at no additional charge – except for holidays and designated special events when parking passes may not be issued. Parking passes are available at the marina office. Guests must provide the vehicle license plate number for the parking pass, and the pass must always be displayed on the vehicle. Restroom keys may be purchased at the office with a deposit. Shoreline Marina guests have the option of purchasing a less expensive, non-refundable key fob.

No vessel repair or construction is allowed on guest slips/end ties. No commercial activity may be conducted while staying as a guest in the Long Beach Marinas. All guests must abide by the Marina Rules and Regulations and Environmental Policies.

Electrical power should be provided but is not guaranteed. Adaptors will not be provided.

Failure to comply with the Guest Policy will result in vessel impound and the owner will be subject to all appropriate impound fees.

By signing below, the guest agrees to the terms presented in the Long Beach Marina Bureau Guest Policy.

Signature

Printed Name

Date

Staff Initials

